

SPECIAL MEETING – ORDINANCE DEVELOPMENT AND REVIEW SUBCOMMITTEE
March 16, 2016

1. CALL TO ORDER

Mayor Paul Shapiro called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present: Kegler, Kochenburger Moran, Raymond, Shapiro (Chair)

Staff Present: Town Manager Matt Hart, Downtown Partnership Director Cynthia van Zelm

3. APPROVAL OF MINUTES

Ms. Moran moved and Ms. Raymond seconded to approve the minutes of the January 15, 2016 meeting as presented. Motion passed with all in favor except Mr. Kegler who abstained.

4. DISCUSSION OF PROPOSED ORDINANCE REGARDING THE MANSFIELD TOWN SQUARE AND RELATED POLICIES

a. Proposed Policies and Procedures Regarding Public Use of the Mansfield Town Square

Town Manager Matt Hart noted that previously agreed to changes are included in the draft document.

By consensus the Committee agreed to make the following changes:

- End the third sentence of Policy #6 after “necessary.”
- Eliminate the last two sentences in Policy #6, the last sentence in Policy #7, the last sentence in Policy #10, the last two sentences in Policy #16 and collapse those items into a revised Policy #17 which reads, “Individuals or groups who violate any of these rules may have an event shutdown and may not be permitted to schedule future events in the Mansfield Town Square.”
- Replace “Mansfield Downtown Partnership, Inc.” with “Town of Mansfield” in Policy #14.
- Review Policy #11 with legal counsel to make sure the policy is viewpoint neutral.
- Renumber Procedure #1 to Policy #18 and eliminate all of procedures which follow the first sentence. Incorporate successive enumerated procedures into the application.

b. Proposed Policies and Procedures for the Use of Alcohol on the Mansfield Town Square

By consensus the Committee agreed to make the following changes:

- Change the title to read, “Policies and Procedures for the Use of Alcohol on Town Property. One policies and procedures document regarding the use of alcohol should be written to apply to all Town events. Carve outs may be used to identify specific requirements for certain venues.
- Change “one” to “attendee” in Policy #4.

- In order to be consistent with the recently approved Ordinance Regarding Alcoholic Beverages, Town Square use should not be restricted to beer and wine.
- c. Proposed Policies Regarding Street Performers in Mansfield Town Square
By consensus the Committee agreed to make the following changes:
 - Consolidate the policy items specific to street performers and add to Proposed Policies and Procedures Regarding Public Use of the Mansfield Town Square, as Policy # 19.

5. PROPOSED AMENDMENTS TO ORDINANCE REGARDING STREETS AND SIDEWALKS

To be discussed at a subsequent meeting.

6. FUTURE MEETING DATES

The March 28, 2016 regular meeting has been cancelled as it is in conflict with the budget presentation scheduled for the same time.

7. PUBLIC COMMENT

No members of the public offered comments.

8. ADJOURNMENT

Ms. Moran moved and Mr. Kegler seconded to adjourn the meeting at 8:20 p.m.
The motion passed by all members present.

Respectfully submitted,

Mary Stanton, Mansfield Town Clerk.